

Integrate mind-set for work toward creating the best performance of the company as a whole

# Mind set for work

★ To generate the best performance not as individual but as company...

- ♦ Improve result of each task, not just do assigned task
- ♦ Achieve team's target by working together and by reaching out
- ♦ Hold sense of ownership to company to create high performance working atmosphere

## Feature of WS

- ♦ Experienced Vietnamese Trainer will conduct workshop with many practices
- ♦ Training result report containing test and practice result will be sent to participating company after the course

## □ Overview of the course

### Day 1 (HCM: 28th March)

#### 1. What is company? Expectation to employees.

**Lecture:** Company is place to work together for shared target, each employee is a part of company

**Practice:** Identify difference of employee who works for company and works in company

#### 2. Roles and Responsibilities as employee

**Lecture:** Toward achieving goal of both company and employee, accomplish work with following standard, improve result of assigned job, work in team, develop one self

**Practice:** Evaluate current situation of achievement

#### 3. Teamwork

**Lecture:** Reaching out and work in team to pick up missed, overloaded, mistaken tasks

**Practice:** Identify necessary collaborative action to be taken from shared target's point of view

### Day 2 (HCM: 29th March)

#### 4. Rule & Manner

**Lecture:** Rule (standards) are agreement between employees to comfortably working together

**Practice:** Identify not followed rule (standard). Define measure to improve and enhance manner according to purpose of rule (standard).

#### 5. Open Communication

**Lecture:** Don't hesitate raising idea to contribute better idea, not afraid making conflict but through conflict to understand each other better

**Practice:** Discuss to define solution for occurring issue which cause conflicts between employees

#### 6. What is meaning of work to our life?

**Lecture:** Work is not just for money or position, but work is important part of our life.

**Practice:** Draw long-term road map of ourselves in work

## □ Workshop information

### Lecturer

Vietnamese professional (in Vietnamese)

### Date & Time

Ho Chi Minh City: 28th & 29th , March, 2019, 08:30 AM ~ 05:00 PM

### Fee

4,200,000VND/pax (include lunch, not include VAT)  
(Every 3 registrations from a company, 1 person among 3 will be invited for free)

### Venue

Announced after registration

**Please contact us now!**

## International Management Training & Consulting

**Contact:** HN: Tel) 024.3222.2171, Mail) imtc\_hanoi@imtc.vn, HCM: Tel) 028.3551.1900, Mail) imtc\_hcmc@imtc.vn  
Kenji Hachiya: Tel) 093.424.8018, Mail) hachiya@imtc.vn, Website) imtc.vn

**Address:** Hanoi: 5<sup>th</sup> Floor, #138 Hoang Ngan, Trung Hoa ward, Cau Giay district.

HCM: Room 303, 3rd Floor, #29 Bach Dang, Ward 15, Binh Thanh district