

Creating collaborative working relation with subordinate for better result

Better communication in instruction and report

★ Openly communicate with subordinate for creating collaborative relation

- ◆ Subordinate's result is superior's result. Generate better result through better instruction
- ◆ Better communicate with sub for better understanding of subordinate, instruct from subordinate's point of view
- ◆ Simple and clear report which answers to questions from listener

Feature of WS

- ◆ Experienced Vietnamese Trainer will conduct the course with many practices
- ◆ The training result report containing test and practice result will be sent to participating company after the course

□ Overview of the course

Day 1 (HN: 07th Sep, HCM: 21th Sep)	Day 2 (HN: 08th Sep, HCM: 22nd Sep)
1. Create open and collaborative relation Lecture: Sub's result is superior's result. Utilize strength of sub to generate better result Practice: Evaluate current relation	5. Communicate with sub to utilize strength Lecture: Actively communicate with standing on sub's point of view to understand intention Practice: Understand ideas when sub., practicing
2. Define work purpose from customer view Lecture: Share purpose of work to enhance spontaneous action by sub Practice: Define purpose & requirement of work	6. Construct information from listener's view Lecture: Understand purpose of listener, collect and consider info following purpose Practice: Collect and consider information
3. Instruct from sub's point of view Lecture: Understand sub's strength/ weakness, character. Apply suitable instruction method Practice: Understand sub. appropriate instruct style	7. Report to listener simply clearly Lecture: Report directly, simply and clearly to the question from listener Practice: Report result of work to superior
4. Instruct by action to be taken by sub Lecture: Instruct key point of work through showing action to be taken by sub Practice: Identify key point, conduct instruction	8. Summarize workshop Lecture: Review subjects. "Studying to know. Learning through real application". Practice: Action plan after workshop. Post-test.

□ Workshop information

Lecturer	Vietnamese professional (in Vietnamese)
Date & Time	Ha Noi: 07 th & 08 th , September, 2017, AM 08:30 ~ PM 05:00 Ho Chi Minh: 21 st & 22 nd , September, 2017, AM 08:30 ~ PM 05:00
Fee	4,000,000VND/pax (include lunch, not include VAT) (Every 3 registrations from a company, 1 person among 3 will be invited for free)
Venue	3 star hotel (announced after registration)

Please contact us now!

Công Ty TNHH Tư vấn và đào tạo quản lý quốc tế

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