

Generate results though utilizing organizational ability as top management of department

# Manager's Role & Responsibility



## ★ Toward becoming top executive of the company in the future

- ♦ Being responsible for the business results as top management of department
- ♦ Overlook problems as a whole, and define essential issue from top management point of view
- ♦ Solving issue through utilizing organizational ability toward sustainable development of responsible department

### Feature of WS

- ♦ Experienced Vietnamese Trainer will conduct the course with many practices
- ♦ The training result report containing test and practice result will be sent to participating company after the course

## □ Overview of the course

### Day 1 (HCM: 18<sup>th</sup> May, HN: 25<sup>th</sup> May)

#### 1. Company's expectation to Manager

**Lecture:** Manager is the member of management team and top management of responsible department

**Practice:** Recognize company's expectation to Managers

#### 2. Role and Responsibility of Manager

**Lecture:** Long-term, higher and organization wide points of view, realize sustainable development of responsible department

**Practice:** Recognize management activities of Managers

#### 3. Leadership as Manager

**Lecture:** Show direction toward future and take leadership through fascinating subordinates

**Practice:** Practice showing Manager's leadership

### Day 2 (HCM: 19<sup>th</sup> May, HN: 26<sup>th</sup> May)

#### 4. Define essential issue

**Lecture:** Grasp current problems as a whole, defining essential issues

**Practice:** Practice defining essential issue

#### 5. Way of doing work to enhance organizational ability

**Lecture:** "Systemization", "Know-See-Utilize-Appraise", "listen to report and make judgment"

**Practice:** Define solution by systemization

#### 6. Summary: summarize lecture

**Lecture:** Review workshop contents

**Practice:** Develop action plan after workshop

## □ Workshop information

Lecturer

Vietnamese professional (in Vietnamese)

Date & Time

Ho Chi Minh : 18<sup>th</sup> & 19<sup>th</sup>, May, 2023, AM 08:30 ~ PM 05:00  
Ha Noi : 25<sup>th</sup> & 26<sup>th</sup>, May, 2023, AM 08:30 ~ PM 05:00

Fee

Offline: 5,200,000VND/pax (include lunch, not include 10% VAT)  
Online: 4,850,000VND/pax (not include 10% VAT)

Way of holding WS

Will be informed about 1 week before the WS date (Offline or Online)

**Please contact us now!**

### International Management Training & Consulting

**Contact:** HN: Tel) 024.6291.1900, Mail) imtc\_hanoi@imtc.vn, HCMC: Tel) 028.3551.1900, Mail) imtc\_hcmc@imtc.vn  
Kenji Hachiya: Tel) 093.424.8018, Mail) hachiya@imtc.vn, Website) imtc.vn

**Address:** Hanoi: Room 302, 3<sup>rd</sup> Floor, No.3, Alley 115 Nguyen Khang, Yen Hoa Ward, Cau Giay District.  
HCMC: Room 303, 3<sup>rd</sup> Floor, #29 Bach Dang, Ward 15, Binh Thanh District