

5S is not just for cleaning but for develop people and organizational ability

5S Instructor workshop

★ Enhancing spontaneous mind-set of improving working environment

- ♦ Reconfirm purpose of 5S as “creating efficient and effective working environment”
- ♦ Re-confirm key-points in conducting each 5S
- ♦ Identify improvement points of 5S organization



Feature of WS

- ♦ Experienced Vietnamese Trainer will conduct the course
- ♦ The training result report containing test and practice result will be sent to participating company after the course

□ Overview of the course

Day 1 (HCM: 20th June, HN: 18th July)

Day 2 (HCM: 21st June, HN: 19th July)

1. 5S for efficient & effective working environment

Lecture: Starts from 5S, End with 5S. 5S as basic improvement technique

Practice: Assess current level of 5S at company

2. 5S Key-Points

Lecture:

SEIRI: Throw away “un-used” things not only “cannot use” things

SEITON: Arrange things “Easy to find, Easy to use, Easy to return”

SEISO: Seiso for checking

SEIKETSU: Standardize method for maintaining

SHITSUKE: Improve 5S organizationally, spontaneously, continuously

Practice: Practice improve 5S problem

3. Improve 5S organizationally

Lecture: Not just repair by 5S audit but, improve 5S organizationally with spontaneous target

Practice: Identify improvement points at current 5S organization

4. Define purpose, target, develop plan

Lecture: Monitor achievement status numerically. Manage improvement objectively.

Practice: Develop 5S improvement plan

5. Summary of workshop

Lecture: Ideal status is that everyone spontaneously find and throw away garbage at work place

Practice: After workshop test, survey, action plan

□ Workshop information

Lecturer

Vietnamese professional (in Vietnamese)

Date & Time

Ho Chi Minh: 20th & 21st, June, 2019, AM 08:30 ~ PM 05:00

Ha Noi: 18th & 19th, July, 2019, AM 08:30 ~ PM 05:00

Fee

4,200,000VND/pax (include lunch, not include VAT)

(Every 3 registrations from a company, 1 person among 3 will be invited for free)

Venue

Announced after registration

Please contact us now!

International Management Training & Consulting

Contact: HN: Tel) 024.3222.2171, Mail) imtc_hanoi@imtc.vn, HCM: Tel) 028.3551.1900, Mail) imtc_hcmc@imtc.vn
Kenji Hachiya: Tel) 093.424.8018, Mail) hachiya@imtc.vn, Website) imtc.vn

Address: Hanoi: 5th Floor, #138 Hoang Ngan, Trung Hoa ward, Cau Giay district.

HCM: Room 303, 3rd Floor, #29 Bach Dang, Ward 15, Binh Thanh district