

5S is not just for cleaning but for develop people and organizational ability

Construct 5S culture

★ Enhancing spontaneous mind-set of improving working environment

- ◆ Reconfirm purpose of 5S as “creating efficient and effective working environment”
- ◆ Re-confirm key-points in conducting each 5S
- ◆ Identify improvement points of 5S organization



Feature of WS

- ◆ Experienced Vietnamese Trainer will conduct the course
- ◆ The training result report containing test and practice result will be sent to participating company after the course

□ Overview of the course

Day 1 (HN: 16th January)

Day 2 (HN: 17th January)

1. 5S for efficient & effective working environment

Lecture: Starts from 5S, End with 5S. 5S as basic improvement technique

Practice: Assess current level of 5S at company

2. 5S Key-Points

Lecture:

SEIRI: Throw away “un-used” things not only “cannot use” things

SEITON: Arrange things “Easy to find, Easy to use, Easy to return”

SEISO: Seiso for checking

SEIKETSU: Standardize method for maintaining

SHITSUKE: Improve 5S organizationally, spontaneously, continuously

Practice: Practice improve 5S problem

3. Improve 5S organizationally

Lecture: Not just repair by 5S audit but, improve 5S organizationally with spontaneous target

Practice: Identify improvement points at current 5S organization

4. Define purpose, target, develop plan

Lecture: Monitor achievement status numerically. Manage improvement objectively.

Practice: Develop 5S improvement plan

5. Summary of workshop

Lecture: Ideal status is that everyone spontaneously find and throw away garbage at work place

Practice: After workshop test, survey, action plan

□ Workshop information

Lecturer

Vietnamese professional (in Vietnamese)

Date & Time

Ha Noi : 16th & 17th , January, 2025, AM 08:30 ~ PM 05:00

Fee

Offline: 5,100,000VND/pax (include lunch, not include 8%VAT)

Online: 4,700,000VND/pax (not include 8%VAT)

Way of holding WS

Will be informed about 1 week before the WS date (Offline or Online)

Please contact us now!

International Management Training & Consulting

Contact: HN: Tel) 024.6291.1900, Mail) imtc_hanoi@imtc.vn, HCMC: Tel) 028.3551.1900, Mail) imtc_hcmc@imtc.vn

Kenji Hachiya: Tel) 093.424.8018, Mail) hachiya@imtc.vn, Website) imtc.vn

Address: Hanoi: Room 302, 3rd Floor, No.3, Alley 115 Nguyen Khang, Yen Hoa Ward, Cau Giay District.